



Agency Records Disposition Schedule

Department: Office of the Secretary of State

Section: Reference Services

Division: State Library

Sub-Section:

TITLE: Inter-Library Loan Requests

CUTOFF: EOSFY

DESCRIPTION: Inter-library loan requests submitted by patrons (retained in compliance with Copyright Circular 21: Reproduction of Copyrighted Works by Educators and Librarians / US Copyright Office).

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 1158

SERIES STATUS: Approved

APPROVAL DATE: 6/19/2012
